



City of Lake Station Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit # City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO Do you have any relatives working for the City?
If yes, please identify (Name)

If yes, explain: _____ (Dept.)

Education

High School: _____ City & State: _____

From: _____ To: _____ Did you graduate? YES NO Year: _____

Other Education: _____ City & State _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

City & State: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

City & State: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

*I agree that the City of Lake Station has the right to request and obtain a **background** report.*

*The **background** report may contain information concerning your character, general reputation, personal characteristics, mode of living, criminal history, and credit standing.*

Signature: _____ Date: _____

The City of Lake Station is an Equal Opportunity Employer.