



1969 Central Ave. Lake Station, IN 46405
Phone: (219) 962-2081 Ext. 204 Fax: (219) 963-9275
Clerk-Treasurer: Brenda Samuels

December 7, 2022

To

This is your **2023** notice to renew your business license. Enclosed you will find a copy of the business license application. Your Business License Application must be filled out in its entirety and returned to the city of Lake Station Clerk Treasurer's office with the \$50.00 application fee every year. Please make checks payable to the City of Lake Station.

All business licenses for the City of Lake Station expire annually on December 31st.

- Per Lake Station City Ordinance 2017-15 the first late fee of \$100.00 will be assessed, March 1st.
- Per Lake Station City Ordinance 2017-15 the second late fee of \$100.00 will be assessed, June 1st.

If you will not be renewing or plan to close your business, please let our office know.

Thank you,

Amy Byers, Chief Deputy Clerk